

User Testimonials

"ArchAdministrator has become, in our estimation, an invaluable addition to our ability to tie our daily work activities into the firm's financial management... We have found the customer support provided by PS Software Solutions to be far superior to any software package we use, including those provided by major players."

Laurence Johnson, Principal
Johnson Jones Architects, Planners

ArchAdministrator provided us with the perfect solution in that it possesses the ability to link every aspect of our architectural practice together. From proposals to time sheets, project management, billing, accounting, employee info, clients and contact lists, you name it, it's in there. You would spend more dollars on individual software programs and wind up with far less functionality. I am thankful that someone who really understands the architectural practice took the time to write the program. The program features, on-line help, and live customer support, couldn't be better.

Thomas Potter, Principal
Potter Architects, LLC

"ArchAdministrator has felt like a member of my firm for over 13 years now. ArchAdministrator is a great project management tool. Created by an architect who has imagineered a software program which can track any size job from proposal, to project documents, to updating the portfolio with shots of the completed masterpiece. ArchAdministrator is an equally great financial management tool for the architect's office. Day to day it can coordinate time sheets, reimbursables, consultant fees, etc. into a streamlined invoicing system. Then at year's end it can generate necessary breakdown reports for accountants. I recommend ArchAdministrator as a perfect fit for any architectural office."

Cate Comerford, AIA
Cate Comerford, AIA, LLC

"Thanks for your help, its very much appreciated. Your personal and prompt attention to issues is nonexistent among your competitors in our industry!"

Greg Coles
Frank Webb Architects

"ArchAdministrator has given me the ability to be profitable... Now billing my clients takes about 15 minutes a week. I am able to bill accurately and often, and I get an up-to-date analysis of project expenses, costs and profits. Just the ability to track reimbursables alone has paid for the program. Transmittals, travel logs, time sheets and expenses are all automatically tracked and summarized for each project. When its time to bill, all I do is click! I like to think that I am a creative architect, but ArchAdministrator has really given me the ability to be the businessman I need to be in order to stay in business."

Rudy Fabiano, RA, AIA
Fabiano Designs International, Inc.

"Back in January 1998, we began utilizing ArchAdministrator. We were looking for a better way to organize our billing, time and accounting, so we could better serve our clients. Not only did this program have all that and more, but the Technical Support was extremely helpful. This program is the definition of user friendly."

Josette Beady
Lauro Associates Architects, P.C.

New Features In Version 5.0

Sophisticated project expense allocation capabilities. The user now has the ability to specifically allocate any line item expense appearing on vendor/consultant bills/checks onto any client invoice. Expense allocations can be partially applied across multiple client invoices or fully applied to one client invoice · "Pay When Paid" consultant and vendor tracking allows the user to allocate specific consultant and vendor bills/checks to specific client invoices so that when the client pays their invoice, ArchAdministrator will display an "Ok to Pay" amount on the AP report and prorate the "Ok to Pay" amount based on amount received · Powerful detailed and condensed versions of a new "Billing Report" that summarizes employee time and expenses, consultant and vendor expenses and tracked in-house reimbursable expenses for any/all projects based on any user-defined reporting period and all in one multipage report · Ability to independently set reimbursable and consultant multipliers (down to the line item level) when allocating vendor and consultant expenses to client invoices · New sophisticated, yet easy to use, "Effective Date" accounting transaction "Void" and "Write-Off" capabilities and tracking · New additional detailed and condensed 30/60/90 AP and AR aging schedules that can be summarized by project, client and more · New "ArchAdminPDF" PDF file creator, now bundled with ArchAdministrator Version 5.0, allows for pre and post processing of PDF files. This gives users the ability to auto-create and auto-email contacts and clients PDF files of Transmittals, Invoices and more · Additional "User Definable" data fields have been added to the Proposal/Contract and Project Management modules that can be used in database searches and sorts adding a new level of flexibility and customization · And much more.

Five Star Support Services



Onsite and/or customer rated "Five Star" ArchLink™ remote online training and tech support services are available. Data transfer and custom development services are also available.

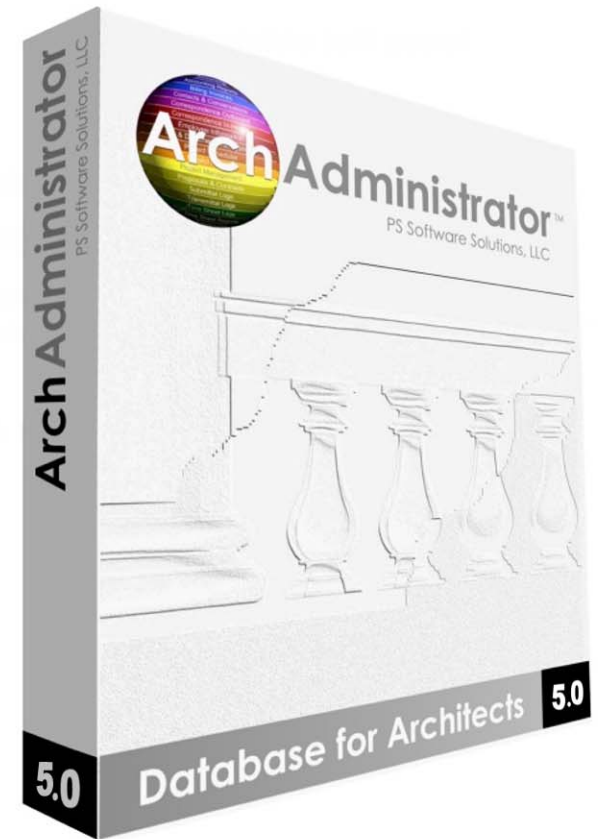


PS Software Solutions is proud to announce that it has been rated A+ by the Council of Better Business Bureau, Inc.

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PS Software Solutions LLC

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 Project Management
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 Electronic Transmittal
 Transmittals Reports
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Main Menu Press F10 to return to this Main Menu at any time. Quick Links

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Correspondence Records 1 RFI Fast-Data • Create Correspondence • Find Correspondence
Correspondence In-House • Create In-House Memo • View New Memos
Employee Information • New Employee • Find Employee(s)
File & Document Management • Attach Document • Find Document
Project Scheduler • Find Project Schedule • Daily Task Schedule
Project Portfolio • Create Portfolio Record(s) • Find Portfolio Record(s)
Project Management • Find Specific Project(s) • Project Reference List
Proposals & Contracts • Create Proposal • Find Proposal(s)
Submittal Logs 1 Submittals Past Due • Create Submittal Log • Find Open Submittal Log(s)
Transmittal Logs • Create Transmittal • Find Transmittal(s)
Time Sheet Logs 1 Times Log On • View Current Weekly Time Sheet • View Current Daily Time Sheet
Time Sheet Reports • View Utilization Analysis • View Summary Employee Hours
Travel Logs & Reports • Create Travel Log • Find Travel Log(s)

Refresh Menu Lock Access Close and Exit Program

ArchAdministrator is powerful and intuitive software that is designed specifically for Architects and Engineers. For over a decade, ArchAdministrator has maintained a competitive lead with its technical innovation, seamless integration and user-friendly interface. ArchAdministrator is the less expensive (yet more comprehensive) financial, document and project management "all-in-one" solution.

User-Friendly Interface (Quick Links to Common Tasks)

Easily navigate the clearly designed color-coded interface. Grant or restrict employee access to specific modules using ArchAdministrator's multi-level password protection scheme.

Powerful Project Management and Expense Tracking

Generate on-the-fly project & firm-wide summary reports that delineate actual or projected project expenditures, profit/loss & expense reports summarized by project use, size, type, location, status, project manager and more.

Full Featured Accounting and Financial Management

Enter cash/accrual based AP/AR/GL/etc. transactions using the software's full featured financial management modules. Create tables, charts, reports, budgets, cash flow projections. Employ integration with QuickBooks at the transaction level.

Proposals, Contracts, Estimates, Resource Allocations

Utilize user-defined default phases & tasks schedules when creating proposals/contracts. Instantly obtain estimated fees based on hours budgeted and assigned employees' wages.

Powerful File & Document Management Capabilities

Create, track, and print transmittals, submittals, travel logs, RFIs, field reports, letters, emails, fax cover pages, memos, contacts, conversations, envelopes, mailing labels & more. Attach or link any type of file to any project, document, etc.

Project Scheduling and Firm Workflow Management

Schedule phase & task start/end dates, link dependencies, set milestones, holidays, vacations, project team members. View on-the-fly calendars & employee/firm workload charts. Compare actual vs. budgeted hours vs. percent complete.

Employee Time Sheet Logs and Expense Tracking

Personnel can quickly, accurately, and consistently log their own time sheets, travel logs, expense reports and more. Supervisors can review, approve, and lock submissions.

Sophisticated Pre-Designed & Customizable Reports

Calculate personnel costs based on user defined methods of analysis including: actual wage, hourly cost, billing rates, prevailing wages and more. Summarize time sheet data by project, phase, task, employee, reporting period and more.

Project Summary 04003 [Home] [List] [Print] [Done]

Project: New Industrial Building
 Client Code: Johnson
 Project Notes: New Industrial Building located at 45 Industrial Way, Jamesville, NJ. Project includes site design services.

Phase Breakdown	Estimated % Complete	Proposed	In-House	Consultants	Received	Personnel	In-House	Less Expenses	Hours	Expenses
Administration	100%	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pre-design Services	100%	9,000.00	9,000.00	0.00	9,000.00	388.50	2,296.25	1,787.75	0.00	0.00
Site Analysis	100%	711.00	9,000.00	0.00	9,000.00	318.50	6,435.00*	2,866.00	0.00	0.00
Schematic Design	100%	871.00	13,500.00	0.00	13,500.00	703.75	17,483.50*	1,780.50	0.00	0.00
Design Development	100%	767.00	13,500.00	7,000.00	13,500.00	293.75	6,238.50*	1,744.50	0.00	0.00
Construction Documents	100%	1111.00	22,500.00	8,500.00	22,500.00	481.00	8,418.13*	918.13	193.25	2,724.25
Bidding or Negotiations	60%	891.00	9,000.00	9,000.00	9,000.00	249.00	4,829.50*	4,179.50	20.00	280.00
Construction Administration	50%	13,500.00	13,500.00	0.00	13,500.00	400.50	10,420.88*	3,071.13	0.00	0.00
Supplemental Services		3,000.00	800.00	3,000.00	10,500.00	89.00	3,450.00	(2,950.00)	0.00	0.00
Additional Services		N/A	0.00	N/A	0.00	0.00	0.00	0.00	0.00	0.00
Reimbursable Expenses		N/A	0.00	N/A	0.00	N/A	901.96	(901.96)	N/A	10.40
Admin Fees, Other Fees, Tax, Credits, etc.		N/A	0.00	N/A	0.00	N/A	0.00	0.00	N/A	N/A
Total Services	65.50%	33,000.00	70,000.00	23,000.00	100,000.00	3,008.00	59,744.71	10,256.29	212.00	3,919.55

* A total Phase-Three Cost of \$3,000.00 has been incorporated into Consultants column for Supplemental Services

Method of Activity: Personnel Expenses Based On: 3. Actual Wage + CR + Profit
 Project Status: In Development
 Current Phase of Development: Bidding or Negotiations
 Current Project Manager: Anthony H. Spirt

Invoice Info 06005 [Home] [List] [Print] [Done]

Address: David Jones, ABC Investment Corporation, Hillside Office Plaza, Room 308
 Status: Paid in Full
 Original Invoice Date: 08/01/2014
 Invoice Last Sent On: 10/01/2014
 Past Due on Invoice: Over 30 Days
 Final Print Recd After: 60 Days
 Late Fee Grace Period: 30 Days
 Date Invoice is Due: 09/20/2008

FOR PROFESSIONAL SERVICES RENDERED FROM 6/16 TO 6/30/14

Invoice for the Following:
 1. Design Development
 Design description of approved schematic design. Consultants assemble and building materials research. Detailed building code research, review and interpretation. Design development of structural systems.

Invoice for the Following:
 Reimbursable Expenses

Reimbursable Expenses:
 Description: Subject 7 (Approx. 6 Lines of Text Minimum)
 Description: Reimbursable expenses for design development of structural systems.

Reimbursable Expenses:
 Description: Subject 7 (Approx. 6 Lines of Text Minimum)
 Description: Reimbursable expenses for design development of structural systems.

Weekly Time Sheet [Home] [Find] [Print] [Done]

Employee Name: Mary T. Wilson
 Employee Current Title: Associate 1
 Week Ending Friday: 10/14/2014

Employee Name	9 Sun	10 Mon	11 Tue	12 Wed	13 Thu	14 Fri	15 Sat
Office	2.00	1.25	1.25	2.50			
06004	4.50	5.00	5.50				
05005	2.00	2.00		1.00			
06005	1.50	3.00					
06002	2.00	3.50					
06005	5.00						
04001				4.00			

04001 Tuesday, July 11, 2006

Regular Rate: 4.00
 Overtime Rate: 4.00
 Task: Schematic Design
 Task Description: Task Description is limited to 80 characters.
 [031]-Document Existing Building Conditions

Phase Details P0017 [Home] [Phases] [Print] [Done]

Active Job Number: 090023AB
 Phase Name: Schematic Design
 Proposed Fee: \$20,000

Task	Description	Hours	Rate	Amount
0301	Document Existing Building Condit	20%	100 Hrs	\$1,100
0302	Draft Existing Plans & Elevations	30%	120 Hrs	\$1,600
0303	Schematic Floor Plans	10%	12 Hrs	\$900
0304	Schematic Exterior Elevations	40%	53 Hrs	\$2,250

Personal Involvement For:
 John H. Smith: 20% (100 Hrs) \$1,100
 Mary T. Wilson: 30% (120 Hrs) \$1,600
 Anthony H. Spirt: 10% (12 Hrs) \$900
 Draftsperson 2: 40% (53 Hrs) \$2,250

Summary of Schedules: 2014 Timeline 2015